

Evaluation Report

Project Title:

Provision of Engineering Consultancy Services for the Omatjenne - Otjiwarongo Scheme Upgrade.

Procurement Reference NO. SC/RP/NW-013/2025

The bid evaluation was conducted in accordance with the set evaluation criteria in section 5.2 (a) of the bidding document.

Bid Evaluation Compliance

EVALUATION CRITERIA

The bids were evaluated according to the following criteria:

- Screening
- Compliance with Bidding Conditions
- Completeness of Bidding Document
- Technical Specifications
- Special Conditions Applied
- Offered Price



Stage 1: Compulsory Documents Compliance Check

Name of Bidder	Company Registration Certificate	Good Standing Certificate - SSC	Good Standing Certificate Inland Revenue	Affirmative Action Compliance Certificate	Bid Securing Declaration
Windhoek Consulting Engineers Pty Ltd	Yes	Yes	Yes	Yes	Yes
Lund Consulting Engineers cc	Yes	Yes	Yes	Yes	Yes
Lithon Project Consultants Pty	Yes	Yes	Yes	Yes	Yes

Stage 2: Technical Evaluation

The technical evaluation was out of 100%, and for a bidder to proceed to the next evaluation stage, the bidder had to score a minimum 70%. Bidders who failed to achieve the required minimum score of 70% were deemed as "non-responsive". Such bidders were thus excluded from being considered for further evaluation.

All the bidders were evaluated according to the technical evaluation criteria stated as in section 5.2 (a). A summary of the Technical Evaluation results is shown in the table 1 below.

Table 1: Technical Evaluation Results

			Lithon Project Consultants Pty	Lund Consulting Engineers cc	Windhoek Consulting Engineers Pty Ltd
No	Criteria	Weighting			
1.	Technical Approach, Methodology, Programme & Staffing:	45	32	41	35
1.1	Technical Approach & Methodology	23	17	22	18
1.2	Programme (Work Plan)	12	9	11	11
1.3	Organisation & Staffing	10	6	8	6
2.	Human Resources Capacities (Key Experts)	40	37	38	38
2.1	Team Leader/Project Manager	8	8	8	8
2.2	Registered Mechanical Engineer	6	6	5	6
2.3	Registered Electrical Engineer	6	6	6	6
2.4	Registered Electronic Engineer	6	5	5	5
2.5	Registered Civil/Structural Engineer	6	5	6	6
2.6	Registered Civil/Structural Engineer	5	4	4	4
2.7	Suitability of Knowledge transfer methodology in the event that the proposed key staff are not Namibians	3	3	3	3
3.	Knowledge Transfer to Namibian Staff & Namibian Nationals Participation	15	15	15	15
3.1	Suitability of knowledge transfer to Namibian nationals	8	8	8	8
3.2	Participation by nationals among proposed key staff	7	7	7	7
	Percentage Points for Technical Score (Min. of 70% Required for Further Evaluation)	100.0%	84.3	94	87.2

The technical proposals submitted by **all bids** for SC/RP/NW-013/2025 achieved the required threshold of 70% to qualify for further evaluation.

Lithon Project Consultants Pty, Lund Consulting Engineers cc and Windhoek Consulting Engineers Pty Ltd qualified for financial evaluation.

Stage 3 Financial Evaluation

The financial evaluation of the bidding documents was done by the Bid Evaluation Committee members as provided in the original Terms of Reference. See extract below.

5.7	The formula for determining the Financial scores is the following: Sf = 100 x Fm / F, in which Sf is the financial score, Fm is the lowest price and F the price of the proposal under consideration.
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The financial scoring of the companies is listed in **Table 6**.

Table 6: Financial Scoring

Parameters	Bidders		
	Lithon	LCE	WCE
Bid Price (N\$) excluding VAT	2,760,100.00	4,232,000.00	4,301,396.20
Pricing Scores %	100	65.2	64.2

3.1 Combined technical and Financial Scoring

The technical and financial scores of the bidders is combined by the Bid Evaluation Committee members as provided for in the original Terms of Reference.

5.7	The weights given to the Technical (T) and Financial (P) Proposals are: T = 0.7, and P = 0.3 Proposals are ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) as following: S = St x T% + Sf x P%.
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The financial scoring of the companies is listed in **Table 7** below.

Table 7: Combined Technical and Financial Scoring

Parameter	Lithon Project Consultants Pty Ltd	Lund Consulting Engineers Pty Ltd	Windhoek Consulting Engineers Pty Ltd
Technical Scores	84.3	94.0	87.2
Pricing Scores	100	65.2	64.2
Final Scores	89.0	85.4	80.3
Ranking by Combined Scores	1	2	3

Recommendation

Its therefore recommended to the Accounting Officer to approve the award of bid SC/RP/NW-013/2025 to **Lithon Project Consultants Pty Ltd** for the award amount of **N\$2,760,100.00** excluding VAT.

