



## NOTICE FOR SELECTION OF AWARD

Section 55 (4) of Act

Regulation 38

### PART A

#### NOTICE TO BIDDER SELECTED FOR AWARD

FROM : NAMIBIA WATER CORPORATION LTD  
TO : ELITE TRAVEL PLANNERS CC  
ADDRESS : No. 18, LILLIENCRON STREET, EROS, WINDHOWK,  
NAMIBIA.  
TO : TRAVEL HUB CC  
ADDRESS : ERF 944, NAUCHAB STREET, CIMBEBASIA, WINDHOEK,  
NAMIBIA.

**PROCUREMENT REFERENCE: NCS/RB/NW-005/2025: PROCUREMENT OF TRAVEL MANAGEMENT AND RELATED SERVICES FOR NAMWATER FOR A PERIOD OF 24 MONTHS.**

Kindly note, in terms of Section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015), you have been selected for the award of above referenced procurement.

- (a) You are informed that in the absence of any application for the reconsideration of the selection for the award referred to in above paragraph within 7 days of this notice, the Accounting Officer of NamWater, will award the contract to you.
- (b) The period for reconsideration of 7 days referred to in paragraph (a) starts on **16 January 2025 and ends on 24 January 2025.**


## PART B

### NOTICE TO BIDDERS NOT SELECTED FOR AWARD

To:

- Kaoko Travel and Tours cc;
- Trip Travel;
- Satguru Travel and Tours (Pty) Ltd;
- Rennies Travel Namibia (Pty) Ltd;
- Blueberry Travel cc;

- (a) Kindly note that the bidder whose particulars are specified in **PART A** have been selected for award;
- (b) The price offered by the bidders referred to in paragraph (a) is as follows; **Elite Travel Planners cc** as a Primary agent at a fixed rate of **N\$ 1 640.00 (Exclusive VAT)** and **Travel Hub cc** as a Secondary agent at a fixed rate of **N\$ 2 328.75 (Exclusive VAT)**.
- (c) The criteria used to select for award the bidder referred to in paragraph (a), is set out in the bid document reference **NCS/RB/NW-005/2025**, attached hereto.
- (d) Kindly note that if you are not satisfied with the selection for the award made by NamWater, you may make an application to NamWater for the reconsideration of the selection made, **within 7 days** of this notice. If your request for reconsideration is not successful, you may make an application to the Review Panel for the review of the selection made, **within 7 days** from the lapsing of the deadline for the request for reconsideration, and in the absence of an application for reconsideration or review, the Accounting Officer of NamWater will award the contract to the person selected for award.
- (e) The period of 7 working days for reconsideration referred to in paragraph (d) starts **16 January 2025** and ends on **24 January 2025**.
- (f) Any application for reconsideration referred to in paragraph (d) can be forwarded to the following electronic mail address [Katjivenap@namwater.com.na](mailto:Katjivenap@namwater.com.na). The application for review referred to in paragraph (d) must be submitted to the Review Panel



MR. A. NEHEMIA  
CHIEF: EXECUTIVE OFFICER

16/01/2025

DATE

## **Annexure A**

### **Evaluation Criteria:**

- Mandatory Documents;
- Technical evaluation;
- Financial Evaluation;
- Margin of Preference.