

Request for Sealed Quotations for Goods

Supply and Delivery of Chlorination Equipment and Materials for Goblenz New Reservoir Phase 2

Procurement Reference No: G/RFQ/ NW-008/2026

Name of Bidder		
Contact Person		
E-mail Address		
Postal Address		
Total Amount (Excl. VAT)		
Contact Phone number	Work:	Mobile:

Documents must be posted / delivered to:

The Quotation/Bid Box

Att: Procurement Management Unit (+264 61 71 2015, bids@namwater.com.na)

Namibia Water Corporation Ltd.

Private Bag 13389

176 Iscor Street, Aigams Building

Windhoek

Closing Date: Thursday, 22 May 2025 at 11h00 NO LATE BIDS WILL BE ACCEPTED!

NOTICE TO BIDDERS

Please take note of initializing all pages of the standard
bidding document and initial all the supporting
documents including company profiles, brochures, etc.
Take note to sign all relevant pages as stipulated in the biddingstandard document.
Copies of documents not certified by a Commissioner of
Oath appointed in terms of the Justices of the Peace and
Commissioners of Oaths Act.1963 (Act No. 16 of 1963)
will not be accented



Namibia Water Corporation Ltd. Private Bag 13389, Windhoek, Namibia Tel: +264 61 71 2066 Fax: +264 61 21 0741

Letter of Invitation

Name and Address of Bidder
Procurement Reference Number: G/RFQ/NW-008/2026
28 April 2025 Dear Bidder,
Supply and Delivery of Chlorination Equipment and Materials for Goblenz New Reservoir Phase 2
NamWater invites you to submit your best quote for the items described in detail hereunder. Any resulting contract shall be subject, to the terms and conditions referred to in the document.
Queries, if any, should be addressed to Procurement Management Unit E-mail: bids@namwater.com.na , Private Bag 13389 Windhoek, Namibia.
Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.
Yours faithfully
Procurement Management Unit

SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The NamWater Ltd reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration;
- (b) the List of Goods and Price Schedule Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) Supporting information/literature requested under Section IV, number 8

You are advised to carefully read the complete Request for Sealed Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The Quotation validity period shall be 90 days from the date of submission deadline.

The tenderer shall initial each page after having read and completed this document. Any alterations made to any of the information contained in this document shall also be initialled.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) Have a certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of **A FULL VALID** company Registration Document;
- (b) Have an original or a certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of a valid Good Standing Tax Certificate, as certified by the Commissioner of Oath.
- (c) Have a valid good Standing Social Security Certificate,
- (d) Have a valid certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998 or a valid certified copy of the original document, as certified by the Commissioner of Oath;
- (e) Submit signed Bid-securing Declaration.

- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded.
- (g) Supporting information/literature for all the items offered to substantiate compliance, where applicable.
- (h) A Bidder that is under a declaration of ineligibility by the Government of Namibia in accordance with applicable laws at the date of the deadline for bid submission or thereafter, shall be disqualified.

Bids from service providers appearing on the ineligibility lists of African Development Bank, Asian Development Bank, European Bank for Reconstruction and Development, Inter-American Development Bank Group and World Bank Group shall be rejected.

Links for checking the ineligibility lists are available at:

• Republic of Namibia, Procurement Policy Unit

https://egp2.gov.na/forms/SearchSuspendedBidders.jsf

African Development Bank

https://www.afdb.org/en/projects-operations/debarment-and-sanctions-procedures

• Asian Development Bank

http://lnadbg4.adb.org/oga0009p.nsf/sancALLPublic?OpenView&count=999

• European Bank for Reconstruction and Development

http://www.ebrd.com/pages/about/integrity/list.shtml

• Inter-American Development Bank Group

 $\underline{http://www.iadb.org/en/topics/transparency/integrity-at-the-idb-group/sanctioned-firms-and-individuals, 1293.html$

• World Bank Group

http://www.worldbank.org/en/projects-operations/procurement/debarred-firms

5. Bid Securing Declaration

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

6. Delivery

Delivery shall be to a maximum of **16 weeks** after acceptance/issue of Purchase Order. Deviation in delivery period **shall not be accepted/shall be considered if such deviation is reasonable.**

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to NamWater Ltd with the Bidder's name and contact information at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at Namibia Water Corporation Ltd Head office, Private Bag 13389, 176 Iscor Street, Aigams Building, Windhoek, not later than **Thursday 22 May 2025** at **11h00**. Offers by post or hand delivered should reach Private Bag 13389 by the same date and time at latest. Late Offers will be rejected

Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by NamWater Ltd immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of NamWater Ltd and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

NamWater shall have the right to request for clarifications during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, subject to Margin of Preference where applicable, to determine the lowest evaluated bid.

11. Technical Compliance

Bidders shall submit along with their quotation's documents: catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Public Entity's requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications unless otherwise stated.

12. Prices and Currency of Payment

Prices shall be fixed in Namibian Dollars.

13. Margin of Preference

13.1 The applicable margins of preference and their application methodology are as follows: **Not applicable**

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to supply the goods/items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Notification of Award and Debriefing

NamWater Ltd shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven (7) days. Furthermore, NamWater Ltd shall end

to all requests for debriefing made in writing within seven (7) days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

[Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.**]

Quotation addressed to:	Namibia Water Corporation Ltd
Procurement Reference Number:	G/RFQ/NW-008/2026
Subject matter of Procurement:	Supply and Delivery of Chlorination Equipment and Materials for Goblenz New Reservoir Phase 2

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications, except for the qualified deviations [Bidder may delete this phrase in case of no deviation] and, in accordance with the terms and conditions stated in your Request for Ouotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders.

We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to disqualification on the grounds mentioned in the BD].

The validity period of the Quotation isdays from the date of the bid submission deadline.

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract prior to the expiry date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./Fax	

Appendix to Quotation Letter

BID SECURING DECLARATION

(Section 45 of Act)

(Regulation 37(1)(b) and 37(5))

Date	:
Proc	urement Ref No.:
To:	
	* understand that in terms of section 45 of the Act a public entity must include in the bidding ment the requirement for a declaration as an alternative form of bid security.
I/We	* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of
(a)	a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;
(b)	refusal by a bidder to accept a correction of an error appearing on the face of a bid;
(c)	failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or
(d)	failure to provide security for the performance of the procurement contract if required to do so by the bidding document.
I/We Bidde	* understand this bid securing declaration ceases to be valid if I am/We are* not the successfuler
Signe	ed:
_	rt signature of person whose name and capacity are shown]
•	city of: cate legal capacity of person(s) signing the Bid Securing Declaration]
	e: ert complete name of person signing the Bid Securing Declaration]
Duly	authorized to sign the bid for and on behalf of: [insert complete name of Bidder]
Dated [inse	d on, day of,
Corp	orate Seal (where appropriate)
	e*: In case of a joint venture, the bid securing declaration must be in the name of all partners to bint venture that submits the bid.]

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*delete if not applicable / appropriate



Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:
Registration Number :
Vat Number:
Industry/Sector:
Place of Business:
Physical Address:
Tel No.:
Fax No.:
Email Address:
Postal Address:
Full name of Owner/Accounting Officer:
Email Address:

PROCUREMENT DETAILS 2.

Procurement Reference No.:
Procurement Description:
Anticipated Contract Duration:
Location where work will be done, good/services will be delivered:
3. UNDERTAKING
I
of[insert full name of company]
hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.
I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.
Signature:
Date:
Seal:

Please take note:
1. A labour inspector may conduct unannounced inspections to assess the level of compliance

^{2.} This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.

SECTION III: LIST OF GOODS AND PRICE SCHEDULE

QUOTATION FOR: Supply and Delivery of Chlorination Equipment and Materials for Goblenz New Reservoir Phase 2

Procurement Ref No. G/RFQ/NW-008/2026

Chlorination Board

INSTRUCTIONS TO THE PUBLIC BODY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to I shall be filled in by the				Bidders shall fill-in columns F, G & H and fill the total					
	Public Entity.			E= m	ark with a *if an equiv	valent is quoted			
	[To be filled by the Public E	ıtity]		F= R	F= Rate per unit G=Total price for one item (C x F)				
				• I	f an equivalent is quot	ed, please attach to your	quote appropriate		
				t	echnical information &	& specification			
				• I	Bidders shall fill in and	I sign the bottom section	of this page		
A	В	С	D	Е	F	G	Н	I	
Item no.	Description of Goods	Quantity	Unit of measure	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks (days/ month)	Country of Origin
1.1	Chlorination Board	1	Each						
1.2	Leak Detection Kit & Door-Mount Cabinet	1	Each						
1.3	Chlorine Gas Mask & Canister	2	Each						
1.4	Instruction, Safety and Warning Signs	1	Sum						
				•	TOTAL			-	-
NAMI	E:	POSITIO	N:		SIGNATURE		DATE	<u> </u>	I
NAM	E OF BIDDER:	ADDRES	S:						

1. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder:

Currency:	Exchange Rate:

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose.

Key notes: **NA**=NOT APPLICABLE, **NQ**=NO QUOTE

SECTION IV: SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

Procurement Reference Number: G/RFQ/NW-008/2026

GENERAL

These specifications are a supplement to the relevant specifications as listed below, and will in no way relieve the supplier of the requirements of the relevant specifications.

• ASTM D 1785

Standard specification for pipes in PVC, Sch. 40-80-120

• ASTM D 2464

Standard specification for threaded polyvinyl chloride (PVC) plastic pipe fittings

• ASTM D 2467

Standard specification for polyvinyl chloride (PVC) plastic pipe fittings, sch. 80

• BS 10

Specification for flanges and bolting for pipes, valves and fittings

• BS 21

Specification for pipe threads for tubes and fittings

• BS 3505

Specification for PVC-U pressure pipes for cold water supplies

• BS 3506

Specification for PVC-U pipes for industrial use

• BS 4346-1

Joints and fittings for use with solvent weld PVC pressure pipes

• DIN 2501

Flange dimensions and drilling

• DIN 2999

Whitworth pipe threads for threaded pipes and fittings

• DIN 8062

PVC-U pipes - dimensions

• DIN 8063

PVC-U pipe fittings - dimensions

• DVS 2204 - DVS 2221

Adhesive bonding of thermoplastic PVC-U pipes and fittings

• EN 1092-1

Flanges and their joints - Circular flanges for pipes, fittings, valves and accessories - Part 1: PN designated steel flanges

• EN ISO 1452

PVC-U pipes and fittings for water supply systems

• EN ISO 15493

Plastic piping systems (Pipes, Fittings and Valves) in ABS, PVC-U, PVC-C for industrial applications

• ISO 7

PVC-U fittings with pressure-tight threaded joints

• ISO 161-1

Dimensions of PVC-U pipes and fittings, metric series

• ISO 228-1

PVC-U pipe fittings with threaded joints

ISO 727

PVC-U pipes and fittings Dimensions and tolerances, metric series

• JIS K 6741

PVC-U pipes

• JIS B 0203

Tapered pipe threads

• JIS K 6743

PVC-U pipe fittings for water supply systems

• UNI 11242

Solvent welding of PVC-U pipes, fittings and valves

• SANS 10298:2009

Indirect small to medium-sized gas chlorination systems for the disinfection of water

Bidders are encouraged to submit primary and alternative offers provided that the offers are in full compliance with the technical specifications, and that supporting literature verifying compliance is submitted.

AFTER SALES SERVICES

An authorized service agent capable of servicing the offered equipment must be located in Namibia.

TRANSPORT, STORAGE & HANDLING

The items shall be adequately packaged and supported during transit to ensure the items are not subjected to undue damages or stress.

TECHNICAL SPECIFICATIONS

ITEM 1.1: CHLORINATION BOARD

General Construction and Performance Requirements

The chlorination board shall comprise of the components listed below:

- 1.1.1. Two 5 250g/h vacuum regulators (supplied as part of, but not fitted to the chlorination board) *
- 1.1.2. One automatic change-over unit *
- 1.1.3. One 5 250g/h automatic chlorine gas dosing regulator *
- 1.1.4. One 5 250g/h manual chlorine gas dosing regulator *
- 1.1.5. Two 1000g/h chlorine gas injectors *
- 1.1.6. One 0 60mWh pressure gauge (upstream of injectors)
- 1.1.7. One 0 25mWh pressure gauges (downstream of injectors)
- 1.1.8. One uPVC air release valve *
- 1.1.9. Two 20NB uPVC strainers (upstream of 1000g/h injectors) *
- 1.1.10. Two 20NB uPVC non-return valves *

- 1.1.11. Six 20NB uPVC ball valves (isolation valves for PE hose lines)
- 1.1.12. Four 20NB uPVC ball valves
- 1.1.13. Three 25NB uPVC ball valves (Pressure gauge & air valve isolation valves)

1.1.14. Two 25NB uPVC unions

* An electronic copy of operating and maintenance manuals shall be supplied with delivery.

The uPVC components shall have end connections suitable for solvent welding. The components complete with piping and tubing shall be installed onto a 20mm thick uPVC board no larger than 1800 x 1000mm as illustrated in the accompanying drawing of the proposed chlorination board. The contractor shall fit the appropriate piping ~, hose ~, and equipment clamps and brackets to fix the piping, tubing and equipment to the uPVC board securely enough for transport and handling.

A final design drawing of the chlorination board shall be submitted for approval if the chlorination board is not to be constructed as per layout of the proposed chlorination board drawing.

ITEM 1.4: Instructions, Safety and Warning Signs

The following signs shall be supplied:

- One "Handling Chlorine Cylinders and Drums" or similar
- Two of each of the applicable National Occupational Safety Association (NOSA) warning and safety procedure signs
- Two South African Chlor-Alkali Manufacturers' Association (SACAMA) wall charts
- Two first aid information sheets for chlorine gas poisoning

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: Procurement Ref No. G/RFQ/NW-008/2026

Bidders should complete column C with the specification of the goods offered and attach annexures with detailed technical literature substantiating compliance. Offers of equipment failing to comply with one or more of the specifications shall be disqualified. Failure to complete column C of the Specifications and Compliance Sheet shall result in disqualification.

Technical Admissibility Verification: Chlorination Board

Item Technical Specification Required		Technical Specification	Offer Complies		
No	No Technical Specification Required		Yes	No	
\boldsymbol{A}	В	C	D	E	
1.1.1		to			
	5 – 250g/h flow range	g/h			
	PVC or ABS enclosure				
	Silver/PTFE inlet valve				
	Nickle-Chrome alloy or				
	Tantalum alloy springs				
	FEP or FKM/FPM diaphragm				
	PVC rate valve				
	FEP or FKM/FPM O-rings				
	PE hose 8/11 mm vacuum line connection				
	PE hose 8/11 mm safety line connection				
	Yoke USA pressure line connection				

	Bottle mount
1.1.2	
	uPVC or ABS enclosure
	Hastelloy® C / Silver or Tantalum alloy springs
	FEP, FKM or FPM diaphragm
	FEP, FKM or FPM O-rings
	Vacuum line connection PE hose 8/11 mm
1.1.3 & 1.1.4	Adjustment ratio of 1:20
	Accuracy of ±4% of upper limit
	uPVC or ABS enclosure
	Silver/PTFE inlet valve
	Nickle-Chrome alloy or Tantalum Alloy springs
	FEP, FKM or FPM diaphragm
	uPVC rate valve
	FEP, FKM or FPM O-rings
	PE hose 8/11 mm vacuum line connection

1.1.3	Automatic control with servo motor		
	4 – 20mA input & output		
	230V ±10% AC 50Hz or 24V dc		
1.1.5	Motive water requirements (pressure and flow rate) at 0.5 Bar counter pressure	m ³ /h at mWh	
	Solid machined uPVC or ABS enclosure		
	Vacuum line connection PE hose 8/11 mm		
	Diaphragm non-return mechanism		
	20mm uPVC union screwed water pipe connection		
1.1.6	Wika model 233.36 only. No other pressure gauge makes or models will be accepted.		
1.1.7	Wika model 423.12 only. No other pressure gauge makes or models will be accepted.		
1.1.9	Pressure drop curve of strainer included.		
1.1.10	Pressure drop curve of non-return valve included.		
1.1	All other components as specified		
	The pressure gauges shall be isolated and the entire chlorination board shall be static pressure tested to 7 Bar for 30 minutes during which time the pressure shall remain constant $\pm 1\%$ and no visible leakages may be observed.		

Electronic copy of operating and maintenance manuals supplied at delivery where applicable			
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Additional Information Required:

Make & model of vacuum regulators offered	
Make & model of automatic dosing regulators offered	
Make & model of manual dosing regulators offered	
Make & model of injectors offered	
Spares Service agent in Namibia	

Technical Admissibility Verification: Leak Detection Kit and Door Mounted Cabinet

Item	Technical Specification Required	Technical Specification	Offer Complies	
No	Тестисы эресінстоп кечиней	Offered	Yes	No
\boldsymbol{A}	В	C	D	E
1.2	Cabinet shall be adequately sized to house two gas masks and canisters, and the leak detection kit			
	The cabinet shall be suitable to mount to a standard 800mm wide door and shall itself be fitted with a secure latched door			
	The leak detection kit shall be a squeeze bottle with a dip tube attached and filled with a 20% aqueous ammonia solution.			

Additional Information Required:

Spares Service agent in	
Namibia	

Technical Admissibility Verification: Chlorine Gas Mask and Canister

Item	Technical Specification	Technical Specification	Offer Complie	
No	Required	Offered	Yes	No
A	В	C	D	E
1.3	The gas mask shall be of the full-face type with a scratch resistant polycarbonate lens and silicone rubber face piece The gas mask shall incorporate a nose cup to mitigate lens fogging in low temperature and/or high humidity conditions			
	The gas mask shall be compatible with the filter canister supplied			
	The filter canister shall comply with AS 1716:2012			
	The filter canister shall at least be 99.97% effective against chlorine gas			

Additional Information Required:

Make and model of gas masks offered	
Make and model of filter canisters offered	
Spares Service agent in Namibia	

Technical Admissibility Verification: Instruction, Safety and Warning Signs

Item	Technical Specification	Technical Specification	Offer Complies	
No	Required	Offered		No
A	В	C	D	E
1.4	The signs shall generally comply with SANS 872 and SANS 1186 where applicable			

Specifications and Compliance Sheet Authorized By:

Name:		Signature:	
Position:		Date:	
Authorized for a	nd on behalf of:	Company	

All Bids shall be accompanied with detailed supporting literature for all couplings to enable Namwater to evaluate the conformity to specification and include additional features.

Offers with insufficient details or information will not be considered.

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **G/RFQ-GCC**) available at Namibia Water Corporation Ltd., physical address, 176 Iscor Street, Aigams Building, Windhoek, except where modified by the Special Conditions below

SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

SECTION VIII: SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: G/RFQ/NW-008/2026

The clause numbers given in the first column correspond to the relevant clause number of the GCC.

Subject and GCC clause reference	Special Conditions
Site GCC 1.1(m)	The Site/final destination for delivery of the Goods is 176 Iscor Street NamWater at the Aigams Building, Northern Industrial Area in Windhoek
Incoterms Edition GCC 4.2(b)	Incoterms shall be governed by the rules prescribed in Incoterms 2010.
Notices	Any notice shall be sent to the following addresses:
GCC 8.1	For NamWater Ltd the address and the contact name shall be:
	Procurement Management Unit
	(Tel: +264 61 71 2015),
	E-mail: bids@namwater.com.na
	Private Bag 13389 Windhoek, Namibia
	For the Supplier, the address and contact name shall be:

Subject and GCC clause reference	Special Conditions
Delivery and Documents	The Goods are to be delivered within 16 weeks days from the date of Purchase Order or Letter of Acceptance.
GCC 13.1	The documents to be furnished by the Supplier are: (a) signed delivery note; (b) Invoice
Terms of Payment GCC 16.1	The structure of payments shall be: full payment following delivery of the Supplies and submission of an invoice and the documents listed in clause 13.1
Terms of Payment GCC 16.3	Payments shall be made not later than thirty days after month of invoicing and upon submission of an invoice and its certification by the Purchaser. Payment will only be made if all the delivered items are to specifications
Terms of Payment GCC 16.4	The currency of payment shall be the currency of order specified in the List of Goods, Price Schedule and Product details in the Statement of Requirements.
Packing GCC 23.2	The packing, marking and documentation within and outside the packages shall be: Addressed to NamWater and the Procurement reference No. clearly marked. Good should be in protective packaging for safety.
Insurance GCC 24	The insurance should be covered as described in Delivery Duty Paid (DDP)
Transportation GCC 25	The Goods shall be delivered: Delivery Duty Paid (DDP)
Inspection and TestsNamWater will inspect all items upon delivery to ascertain if g to specifications.	
GCC 26.	Payment will only be made if all the delivered items are to specifications.
Liquidated Damages GCC 27	Liquidated damages for the whole contract are 0.5% per day. The maximum amount of liquidated damages for the whole contract is 10% of the final contract price.

Subject and GCC clause reference	Special Conditions
Warranty GCC 28.3	The warranty period shall be 18 months from date of delivery or 12 months from date of commissioning, whichever occurs first. The Supplier shall rectify, free of charge, any defects developing under proper use and arising solely from faulty materials, faulty designs, faulty workmanship and unacceptable deviation from performance criteria as specified in this document. Should any repairs, rectifications and/or component replacements be conducted as warrantee claims, the warrantee period shall be extended equal to the duration required to complete the respective repairs, rectifications and/or component replacements as measured from the date of the claim submission until delivery to NamWater. All components affected by any repairs, rectifications and/or component replacements conducted as warrantee claims, shall, following the repair, rectification and/or component replacement, remain under warrantee for 12 months after delivery to NamWater or 6 months after reinstallation and commissioning, whichever occurs first. The Supplier shall transfer the benefit of any and all periods of warrantee by the manufacturer of the equipment, which may be un-expired at the end of the above warrantee period (s), to NamWater.
Repair and Replacement GCC 28.5	The period for repair or replacement shall be as soon as is reasonably practicable, but shall not exceed the offered delivery period.

QUOTATION CHECKLIST SCHEDULE

Procurement Reference No.: G/RFQ/NW-008/2026

Description	Attached	Not Attached
Quotation Letter		
List of Goods and Price Schedule		
Specifications Compliance Sheet		
Evidences for conformity of Goods		
Valid company Registration Certificate Copy from Ministry of Trade and Industry		
Original valid good standing Tax Certificate from Inland		
Revenue or a valid certified copy of an original certified by the		
Namibian Police of good standing Tax Certificate		
Original valid good Standing Certificate from Social Security		
Commission or a valid certified copy of an original certified by		
the Namibian Police of good standing Tax Certificate		
Valid Affirmative Action Compliance Certificate, proof from		
Employment Equity Commissioner that bidder is not a relevant		
employer, or exemption issued in terms of Section 42 of the		
Affirmative Action Act, 1998;		
Supporting information/literature.		

Disclaimer: The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.

