



Request for Sealed Quotations for Goods

Supply and Delivery of Upvc pipes and fittings for Business Unit Central

Procurement Reference No: G/RFQ/NW-053/2025

Name of Bidder		
Contact Person		
E-mail Address		
Postal Address		
Total Amount (Excl. VAT)		
Contact Phone number	Work:	Mobile:

Documents must be posted / delivered to:

The Quotation/Bid Box

Att: Procurement Management Unit (+264 61 71 2081, bids@namwater.com.na)

Namibia Water Corporation Ltd.
Private Bag 13389
176 Iscor Street, Aigams Building
Windhoek

**Closing Date: Thursday, 28 November 2024 at 11h00
NO LATE BIDS WILL BE ACCEPTED!**

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NOTICE TO BIDDERS

- Please take note of initializing all pages of the standard bidding document and initial all the supporting documents including company profiles, brochures, etc.**
- Take note to sign all relevant pages as stipulated in the bidding standard document.**
- Copies of documents not certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963) will not be accepted.**



Namibia Water Corporation Ltd.
Private Bag 13389, Windhoek, Namibia
Tel: +264 61 71 2066
Fax: +264 61 21 0741

Letter of Invitation

Name and Address of Bidder _____

Procurement Reference Number: G/RFQ/NW-053/2025

07 November 2024

Dear Bidder,

Supply and Delivery of Upvc pipes and fittings for Business Unit Central

NamWater invites you to submit your best quote for the items described in detail hereunder.

Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to Procurement Management Unit (Tel: +264 61 71 2081, E-mail: bids@namwater.com.na) Private Bag 13389 Windhoek, Namibia.

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully

Procurement Management Unit

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SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

NamWater reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration;
- (b) the List of Goods and Price Schedule Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Sealed Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The Quotation validity period shall be **90 days** from the date of submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) Have a certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of a full valid company Registration Document;
- (b) Have an original or a certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of a valid Good Standing Tax Certificate, as certified by the Commissioner of Oath;
- (c) Have a valid good Standing Social Security Certificate,;
- (d) Have a valid certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998 or a valid certified copy of the original document, as certified by the Commissioner of Oath;
- (e) Submit signed Bid-securing Declaration.
- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof; and;

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- (g) Supporting information/literature for all the items offered to substantiate compliance, where applicable.
- (h) Failure to complete column C of the Technical Admissibility Sheet shall result in disqualification.

Bids from service providers appearing on the ineligibility lists of African Development Bank, Asian Development Bank, European Bank for Reconstruction and Development, Inter-American Development Bank Group and World Bank Group shall be rejected.

Links for checking the ineligibility lists are available at:

- Republic of Namibia, Procurement Policy Unit
<https://egp2.gov.na/forms/SearchSuspendedBidders.jsf>
- African Development Bank
<https://www.afdb.org/en/projects-operations/debarment-and-sanctions-procedures>
- Asian Development Bank
<http://lnadbg4.adb.org/oga0009p.nsf/sancALLPublic?OpenView&count=999>
- European Bank for Reconstruction and Development
<http://www.ebrd.com/pages/about/integrity/list.shtml>
- Inter-American Development Bank Group
<http://www.iadb.org/en/topics/transparency/integrity-at-the-idb-group/sanctioned-firms-and-individuals,1293.html>
- World Bank Group
<http://www.worldbank.org/en/projects-operations/procurement/debarred-firms>

5. Bid Security/Bid Securing Declaration

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

6. Delivery

Delivery shall be **2 weeks** after acceptance/issue of Purchase Order. Deviation in delivery period shall be considered if such deviation is reasonable.

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name and contact information at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at Namibia Water Corporation Ltd Head office, Private Bag 13389, 176 Iscor Street, Aigams Building, Windhoek, not later than **28 November 2024 at 11h00**. Offers by post or hand delivered

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should reach Private Bag 13389 by the same date and time at latest. Late Offers will be rejected.

Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by the Public Entity immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Security/Bid Securing Declaration, will be posted on the website of the Public Entity and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

NamWater shall have the right to request for clarifications in writing during evaluation. Substantially responsive offers shall be compared according to lifecycle cost to establish the lowest evaluated offer.

11. Technical Compliance

Bidders shall submit along with their quotations documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Public Entity's requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

Prices shall be fixed in Namibian Dollars.

13. Margin of Preference

Not applicable.

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to supply the goods/items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

NamWater may consider partially awarding of offers as per Items or Lots.

15. Notification of Award and Debriefing

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

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SECTION II: QUOTATION LETTER

(To be completed by Bidders)

[Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.**]

Quotation addressed to:	NamWater
Procurement Reference Number:	G/RFQ/NW-053/2025
Subject matter of Procurement:	Supply and Delivery of uPVC pipes and fittings for Business Units Central

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications, except for the qualified deviations [Bidder may delete this phrase in case of no deviation] and, in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders.

We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to disqualification on the grounds mentioned in the BSD.

The validity period of the Quotation isdays from the date of the bid submission deadline.

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./Fax	

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Appendix to Quotation Letter

BID SECURING DECLARATION
(Section 45 of Act)
(Regulation 37(5) and 56(2))

Date:

Procurement Ref No.:.....

To:

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) **a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) **refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) **failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or**
- (d) **failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
[insert signature of person whose name and capacity are shown]

Capacity of:
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____
[insert date of signing]

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

**delete if not applicable / appropriate*

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Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2) (D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number:.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tel No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

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2. PROCUREMENT DETAILS

Procurement Reference No.:.....

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I [insert full name], owner/representative

of[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

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SECTION III: LIST OF GOODS AND PRICE SCHEDULE

Quotations for the Supply and Delivery of uPVC pipes and fittings for Business Units Central

Procurement Ref No. G/RFQ/NW-053/2025

INSTRUCTIONS TO THE PUBLIC ENTITY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to D shall be filled in by the Public Entity. [To be filled by the Public Entity]				Bidders shall fill-in columns E - I and fill the total E= mark with a *if an equivalent is quoted F= Rate per unit G=Total price for one item (C x F) • If an equivalent is quoted, please attach to your quote appropriate technical information & specification • Bidders shall fill in and sign the bottom section of this page					
A	B	C	D	E	F	G	H	I	
Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks) (days/mon th	Country of Origin
LOT 1									
1.	160mm Upvc CL16 pipe	40	Each						
2.	150-170 x 159-182 Aqualok Step Coupling	15	Each						
3.	150-170 x 192-209 Aqualok Step Coupling	15	Each						
4.	150-170 x 173-194 Aqualok Step Coupling	15	Each						
5.	150-170 Aqualok Straight Coupling	10	Each						
6.	50mm Air valves	20	Each						
7.	25mm Air valves	20	Each						
	Sub-Total (LOT 1)								

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LOT 2									
1.	315mm Upvc CL16 pipe	30	Each						
2.	302-318 x 344-360 Aqualok Step Coupling	15	Each						
3.	302-318 x 344-350 Aqualok Step Coupling	15	Each						
4.	302-318 Aqualok Straight Coupling	10	Each						
5.	50mm Air valves	20	Each						
6.	25mm Air valves	20	Each						
Sub-Total (LOT 2)									
LOT 3									
1.	250mm Upvc CL12 pipe	30	Each						
2.	235-252x 271-289 Aqualok Step Coupling	15	Each						
3.	235-252 Aqualok Straight Coupling	15	Each						
Sub-Total (LOT 3)									
TOTAL FOR LOT 1, 2 & 3									
NAME:			POSITION:			SIGNATURE			DATE
NAME OF BIDDER:			ADDRESS:						

1. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder:

Currency: Exchange Rate:

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose.

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Key notes: **NA**=NOT APPLICABLE, **NQ**=NO QUOTE

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SECTION IV: SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

TECHNICAL SPECIFICATIONS

PD: STANDARD SPECIFICATION FOR THE SUPPLY OF PIPES, SPECIALS AND FITTINGS FOR CIVIL WORKS

PD 1 SCOPE

This specification covers the supply of uPVC , steel Couplings and Air Valve.

This specification is a supplement to the relevant SABS specifications and will in no way relieve the Supplier or Contractor of the requirements of the relevant SABS specifications.

Where this specification is required for a project the following specifications, including this one, shall inter-alia, form part of the contract document.

Project Specifications
SABS 1200 L

PD 2 GENERAL REQUIREMENTS

Pipes and fittings shall at all times be transported and handled in such a manner as to guard against loss or damage.

All fittings and specials shall be designed and tested for a minimum working pressure of 1,6 Mpa or 1.5 time the working pressure of the pipeline whichever the highest

PD 3 MATERIALS

The requirements of Clause 3 of SABS 1200 L shall apply mutatis mutandis.

PD 5 UPVC PIPES AND FITTINGS

PD 5.1 PIPES

PD 5.1.1 Pipes meet all the requirements of SABS 966 and shall carry the SABS mark.

PD 5.1.2 Pipes shall have rubber ring joints

PD 5.1.3 All fittings shall be supplied with sealing rings

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- PD 5.1.4 The spigot end shall be chamfered at an angle of 15°. The chamfer shall be evenly formed both over its length and circumference. The chamfer shall in all respects conform to the SABS 966 specification.
- PD 5.1.5 The socket end shall be of a constant diameter and be evenly formed so as to allow the use of a standard sealing ring. The shape of the socket shall be that to fit the SABS approved sealing ring.
- PD 5.1.6 The sealing ring shall conform to the relevant SABS standard. No other rings shall be acceptable. A stiffener shall be fitted within the sealing ring and shall have dimensions such that the pipes can be jointed without the use of abnormal force (i.e. beyond that recommended by the pipe manufacturer's installation manual).
- PD 5.1.7 The working pressures uPVC pipes shall be downgrade for the relevant ambient and fluid temperatures and the Tenderer shall submit detailed calculations of the downgrading of the pipes as well as laying and testing instructions of the pipes with his offer. The Tenderer will be responsible for obtaining the relevant temperature data. Tenderers also take into account during their calculations that NamWater field test all newly constructed pipelines 1.5 times the specified working pressure of the pipe.

PD 5.2 FITTINGS

- PD 5.2.1 Fittings shall conform to SABS 966
- PD 5.2.2 All fittings shall be supplied with sealing rings
- PD 5.2.3 All fittings such as scour tees, hydrant tees, reducers, etc. shall be made from cast iron, hot dipped galvanised or epoxy lined and coated mild steel
- PD 5.2.4 Aluminum or uPVC fittings are not acceptable
- PD 5.2.5 Fittings shall be designed and tested for a minimum working pressure of 1,6 Mpa or 1.5 times the working pressure of the pipeline whichever the highest and shall have a rubber ring joint and internal shoulder where applicable.
- PD 5.2.6 All flanges shall be drilled to SABS 1123

PE 18 MEASUREMENT AND PAYMENT

- PE 18.1 All items shall be measured as set out in Clause 8 of SABS 1200L.
- PE 18.2 The unit of measurement shall be as specified in the Schedule of Quantities and shall be the number of items supplied and installed, inclusive all nuts, bolts, washers, rubbers and gaskets needed. In manufacture, supply and deliver Contracts it will be measured by the number items supplied at point of delivery.

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- PE 18.3 The rate tendered shall include for the fabrication, testing, lining and coating, protection, transport to site, off-loading storing and installation, where applicable, all in accordance with the relevant clauses of the specifications.
- PE 18.4 All items manufactured tested, lined and coated, in accordance with the specifications and transported and delivered to Site, stored and accepted and installed where applicable on Site, will be measured for payment purposes under this section and shall include for supplementary protection material required.
- PE 18.5 Payment will be made in accordance with the tender price per unit of the particular item.

1. INSPECTIONS

NamWater will inspect all items upon delivery to ascertain the correct delivery of product and quantities as requested, the onus thus rest with the supplier to ensure that all items are to specifications before delivery is made to NamWater. Payment will only be made if all the delivered items are to specifications.

2. AFTER SALES SERVICES

An authorised sales agent capable of replacing the offered items during the guarantee period must be located in Namibia. The sales agent must be able to replace failed offered items to NamWater Head office within 30 working days of receipt of request for such items.

The bidder must provide a warranty of minimum 12 months on performance and mechanical wear from the day of delivery as a commitment on quality of offered items.

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SECTION V: SPECIFICATIONS COMPLIANCE SHEET

Procurement Ref No. G/RFQ/NW-053/2025

Item No	Technical Specification Required	<i>Compliance and Substantiating Annexure Number</i>	Details of Non-Compliance/ Deviation (if applicable)
<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>
1	SABS approved uPVC pipes		
2	SABS 966 approved fittings		
3	The steel fittings shall be internally and externally epoxy coated to DIN 30677 or EN 14901 or GSK or AS/ZNS 4158 regulations / guidelines.		
4	All coupling's bolts, studs, nuts and washers shall be HDG according to ISO 1461:2009. Electro-plated bolts, studs, nuts and washers will not be accepted.		

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Specifications Compliance Sheet

<i>Item No</i>	<i>Technical Specification Required</i>	<i>Compliance and Substantiating Annexure Number</i>	<i>Offer Complies</i>	
			<i>Yes</i>	<i>No</i>
<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
2	Air valves shall incorporate surge alleviation or anti-shock floats to restrict air release at high water approach velocities.			
	The valves shall be NFS or DVGW or WRAS or ACS or KIWA or WaterMark™ Schedule - Level 1 or SVGW certified / approved for drinking water.			
	Valves shall be pressure tested from 0.5 bar to 1.5x rated working pressure.			
	If applicable, valves top flanges, bottom flanges, barrels and bodies shall be ductile cast iron or stainless steel 304 or superior grade stainless steel.			
	Valves with screw end connections shall have stainless steel 304 or superior lower flanges.			
	All valves component, except stainless steel, brass or bronze components shall be internally and externally epoxy or polyamide or polyurethane coated.			
	Internal fasteners shall be stainless steel 304 (A2) or superior.			
	External fasteners shall be HDG mild steel, stainless steel 304 (A2) or superior grade stainless steel.			
	Purge nozzle and seat retaining ring shall be stainless steel 304 or superior.			

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	Floats shall be of HDPE.			
	Polymer seals and O-rings shall be of EPDM or NBR.			
	The air inlet orifice shall have the same nominal bore as the valve.			
	The purge float shall not be positioned directly below the upper flange orifice in order to prevent unintended deployment during high air release rates.			
	Valves sizing chart shall be submitted.			
	Dimensional drawings and support literature of the valves shall be submitted.			

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

Attach datasheet with specifications for each product item that the bidder is bidding for.

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SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **G/RFQ-GCC**) (*available at public entities physical address/website: https://eprocurement.gov.na/documents/-/document_library/ycvk/view/53613* except where modified by the Special Conditions below.

SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

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SECTION VIII: SPECIAL CONDITIONS OF CONTRACT

Procurement Ref No. G/RFQ/NW-053/2025

The clause numbers given in the first column correspond to the relevant clause number of the GCC.

Subject and GCC clause reference	Special Conditions
Site GCC 1.1(m)	The Site/final destination for delivery of the Goods is NamWater, Okahandja
Incoterms Edition GCC 4.2(b)	Incoterms shall be governed by the rules prescribed in Incoterms 2010.
Notices GCC 8.1	Any notice shall be sent to the following addresses: For NamWater Ltd the address and the contact name shall be: Procurement Management Unit (Tel: +264 61 71 2081), E-mail: bids@namwater.com.na Private Bag 13389 Windhoek, Namibia For the Supplier, the address and contact name shall be: _____
Delivery and Documents GCC 13.1	The Goods are to be delivered within 2 weeks from the date of Purchase Order or Letter of Acceptance. The documents to be furnished by the Supplier are: (a) signed delivery note and Invoice
Terms of Payment GCC 16.1	The structure of payments shall be: full payment following complete delivery of the Supplies and submission of an invoice and the documents listed in clause 13.1
Terms of Payment GCC 16.3	Payments shall be made not later than thirty days after month of invoicing and its certification by the Purchaser.
Terms of Payment GCC 16.4	The currency of payment shall be the currency of order specified in the List of Goods, Price Schedule and Product details in the Statement of Requirements.
Performance Security GCC 18	Not Applicable

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Subject and GCC clause reference	Special Conditions
Packing GCC 23.2	The packing, marking and documentation within and outside the packages shall be: G/RFQ/NW-053/2025 Supply and Delivery of uPVC pipes and fittings for BU Central Aigams Building Northern Industrial Area Windhoek
Insurance GCC 24	The insurance should be covered as described in Delivery Duty Paid (DDP)
Transportation GCC 25	The Goods shall be delivered: Delivery Duty Paid (DDP)
Inspection and Tests GCC 26.	NamWater will inspect all items upon delivery to ascertain Technical compliance and specification compliance verification.
Liquidated Damages GCC 27	Liquidated damages for the whole contract are 1/14% per day. The maximum amount of liquidated damages for the whole contract is 10% of the final contract price.
Warranty GCC 28.3	The period of validity of the warranty shall be: 12 Months
Repair and Replacement GCC 28.5	The period for repair or replacement shall be: 30 days upon receipt of notice of defect of goods.

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SCHEDULE 3: QUOTATION CHECKLIST SCHEDULE

Procurement Ref No. G/RFQ/NW-053/2025

Description	Attached	Not Attached
Quotation Letter		
List of Goods and Price Schedule		
Specifications Compliance Sheet		
Evidences for conformity of Goods		
Valid company Registration Certificate Copy from Ministry of Trade and Industry		
Original valid good standing Tax Certificate from Inland Revenue or a valid certified copy of an original certified by the Namibian Police of good standing Tax Certificate		
Original valid good Standing Certificate from Social Security Commission or a valid certified copy of an original certified by the Namibian Police of good standing Tax Certificate		
Valid Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;		
Supporting information/literature.		
Failure to complete column C of the Technical Admissibility Sheet shall result in disqualification.		

Disclaimer: *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*

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