



Request for Quotations for Works

RENOVATIONS AND PAINTING OF SWAKOPMUND BASE STATION OPERATIONS BUILDINGS IN THE NAMIB AREA

Procurement Reference No: W/RFQ/NW-009/2027

Name of Bidder		
Contact Person		
E-mail Address		
Postal Address		
Total Amount (Excl. VAT)		
Contact Phone number	Work:	Mobile:

Documents must be posted / delivered to:

The Quotation/Bid Box

Att: Procurement Management Unit (+264 61 71 2009, bids@namwater.com.na)

Namibia Water Corporation Ltd.

Private Bag 13389

176 Iscor Street, Aigams Building

Windhoek

Closing Date: Thursday, 9 July 2026 at 11h00
Non-Compulsory pre-Bid meeting: 1 July 2026. Location & Time: NamWater Swakopmund
Offices at 10h00,
NO LATE BIDS WILL BE ACCEPTED!

Initials.....

NOTICE TO BIDDERS

- Please take note of initializing all**
- pages of the standard bidding document and initial all the supporting documents including company profiles, brochures, etc.**
- Take note to sign all relevant pages as stipulated in the bidding standard document.**
- Copies of documents not certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963) will not be accepted**



Namibia Water Corporation Ltd.
Private Bag 13389, Windhoek, Namibia
Tel: +264 61 71 2009
Fax: +264 61 21 074

Letter of Invitation

[Name and Address of Bidder _____]

Procurement Reference Number: W/RFQ/NW-009/2027

16 June 2026

Dear Bidders,

Request for Quotations for Renovation and Painting of Swakopmund Base Station Operations Buildings in the Namib Area.

NamWater Ltd invites you to submit your best quote for the works described in detail hereunder.

Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to Procurement Management Unit (PMU) E-mail: bids@namwater.com.na , Private Bag 13389, Windhoek, Namibia

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

Procurement Management Unit (PMU)

Initials.....

SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

NamWater reserves the right:

- (a) to split the contract as per the lowest evaluated cost per lot; and
- (b) to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the works mentioned in Section III, by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment as deemed appropriate

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The quotation validity period shall be **180** days from the date of bid submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) Have a certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of a company Registration Document.
- (b) Have an original or a certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of a valid Good Standing Tax Certificate, as certified by the Commissioner of Oath. **The certificate should be valid as at the date of bid submission.;**
- (c) have an original valid good Standing Social Security Certificate. **The certificate should be valid at the date of bid submission.**
- (d) Have a valid certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998 or a valid certified copy of the original document, as certified by the Commissioner of Oath;

Initials.....

- (e) Submit signed Bid-securing Declaration.
- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof; and;
- (g) Submit a Company Profile (detail of experience, references, business address and insight to activities)
- (h) Submit at least three (3) reference letters and or completion certificates for experience in works of an equivalent nature and volume performed in the last 5 years.
- (i) Submit comprehensive CV's of the Key employees allocated to this particular project (CV with certified Qualifications). Key personnel are: Civil/Electrical Foreman, Site Agent, Carpenter/Bricklayer/Painter with at least 3 years' experience).
- (j) Submit a List of equipment and plant owned by the company or proof letter from the suppliers for equipment to be hired: (scaffolding, ladders, safety gear, paint equipment, etc).
- (k) Submit a Programme of the works (i.e. time to complete work upon appointment/program of works).

A Bidder that is under a declaration of ineligibility by the Government of Namibia in accordance with applicable laws at the date of the deadline for bid submission or thereafter, shall be disqualified.

Bids from service providers appearing on the ineligibility lists of African Development Bank, Asian Development Bank, European Bank for Reconstruction and Development, Inter-American Development Bank Group and World Bank Group shall be rejected.

Links for checking the ineligibility lists are available at:

- Republic of Namibia, Procurement Policy Unit
<https://egp2.gov.na/forms/SearchSuspendedBidders.jsf>
- African Development Bank
<https://www.afdb.org/en/projects-operations/debarment-and-sanctions-procedures>
- Asian Development Bank
<http://Inadbg4.adb.org/oga0009p.nsf/sancALLPublic?OpenView&count=999>
- European Bank for Reconstruction and Development
<http://www.ebrd.com/pages/about/integrity/list.shtml>
- Inter-American Development Bank Group

<http://www.iadb.org/en/topics/transparency/integrity-at-the-idb-group/sanctioned-firms-and-individuals,1293.html>

5. Bid Securing Declaration

Bidders are required to submit a subscribe to a Bid Securing Declaration for this procurement process.

6. Works Completion Period

The completion period for works shall be **8 weeks** after acceptance and issue of Purchase Order. Deviation in completion period shall not be accepted.

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to NamWater with the Bidder's name at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at Namibia Water Corporation Ltd Head office, Private Bag 13389, 176 Iscor Street, Aigams Building, Windhoek, not later than **Thursday, 09 July 2026 at 11h00. Non- Non-Compulsory site meeting: Wednesday, 1 July at 10h00 at NamWater Swakopmund office.** Quotations by post or hand delivered should reach NamWater, 176 Iscor Street, Aigams Building by the same date and time at the latest. Late quotations will be rejected.

Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by NamWater immediately after the closing time referred to in section 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of NamWater and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

NamWater shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of evaluated cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

Criteria 1- Mandatory Documentation

ITEM	REQUIREMENT	CONFORM (YES/NO)
1	Has the bidder submitted a valid certified (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16	

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	of 1963)), copy of company Registration Certificate;	
2	Has the bidder submitted a valid original or valid certified copy of an original, (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of good Standing Tax Certificate;	
3	Has the bidder submitted a valid of good Standing Social Security Certificate;	
4	Has the bidder submitted a valid certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of Affirmative Action Compliance Certificate, or proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;	
5	Has the bidder submitted an undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, where applicable and that it will abide to sub-clause 6.8 of the General conditions of Contract if it is awarded the contract or part thereof.	
6	Has the bidder submitted at least three (3) reference letters and or completion certificates for experience in works of an equivalent nature and volume performed in the last 5 years.	
7	Has the bidder submitted Programme of the works (i.e. time to complete work upon appointment/program of works).	
8	Has the bidder Submitted comprehensive CV's of the Key employees allocated to this particular project (CV with certified Qualifications). Key personnel are: Civil/Electrical Foreman, Site Agent, Carpenter/Bricklayer/Painter with at least 3 years' experience).	
9	Has the bidder Submit a List of equipment and plant owned by the company or proof letter from the suppliers for equipment to be hired: (scaffolding, ladders, safety gear, paint equipment, etc).	

Bidder's that do not comply with the stipulated requirements will be deemed non responsive, therefore, disqualified and excluded from further evaluation and comparison.

Criteria 2- Technical Evaluation Scoring criteria

Item	CRITERIA	WEIGHT
	Technical Evaluation	95%
1.1. Similar Project Experience by Value (Last 3 Years) Bidders shall submit reference letters and/or completion certificates demonstrating successful completion of projects of similar value within the last three (3) years. Reference letters must indicate project description, contract value, completion date and client contact details.	Submit reference letters and or completion certificate attached <ul style="list-style-type: none"> • <i>Similar Project Experience by Value: (≥N\$ 500 000 =25 points), (N\$ 250 000 – N\$ 500 000=15 points), (N\$ 100 000 – N\$ 250 000=10 points),(N\$ 50 000 – N\$ 100 000=5 points) (less than N\$ 50 000=0 points)</i> 	25%
1.2. Experience in Similar Type of Works (Buildings/Pump Stations) Bidders shall submit reference letters and/or completion certificates demonstrating successful completion of building construction, rehabilitation, refurbishment, or pump station projects within the last three (3) years.	Submit reference letters and or completion certificate attached <ul style="list-style-type: none"> • Three (3) or more projects = 20% • Two (2) projects = 15% • One (1) project = 10% • No similar project = 0% 	20%
1.3. Programme of Works Bidders shall submit a detailed programme showing activities, sequencing and completion period.	<ul style="list-style-type: none"> • Programme of the works • Programme demonstrating methodology, sequencing and timelines = 15% • Partially detailed programme = 5% • No programme submitted = 0% 	15%
1.4. Key Personnel Experience and Qualifications	<ul style="list-style-type: none"> • Site Foreman (minimum 3 years relevant experience): <ul style="list-style-type: none"> ○ 5 years or more = 10% ○ 3–4 years = 5% ○ Less than 3 years = 0 • Qualified Carpenter/Bricklayer/Painter (minimum 3 years relevant experience): <ul style="list-style-type: none"> ○ 5 years or more = 5% ○ 3–4 years = 2% ○ Less than 3 years = 0% 	10% 5% 5%

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	<ul style="list-style-type: none"> • Site Agent (minimum 3 years relevant experience): <ul style="list-style-type: none"> ○ 5 years or more = 5% ○ 3–4 years = 2% ○ Less than 3 years = 0% 	
1.5. Company Profile and Capacity <ul style="list-style-type: none"> • Years in operation • Core business activities 	<ul style="list-style-type: none"> • More than 5 years = 5% • 3–5 years = 3% • 1–2 years = 1% • Less than 1 year = 0% 	5%
1.6. Pre-Bid/Site Meeting Attendance	<ul style="list-style-type: none"> • <i>Site Meeting Attendance = 10</i> • <i>Non – Attendance = 0</i> 	10%
3	Total Points for Technical Evaluation	100%

Note: A score of less than 70% out 100% will deem the bidding contractor to be disqualified.

All bidders above 70% will then be ranked according to the cheapest offer

2. Technical Compliance

The Specifications and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

3. Prices and Currency of Payment

Prices for the execution of works shall be fixed in Namibian Dollars as quoted. Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works, and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed to be included in the prices quoted.

4. Margin of Preference

4.1. Bidders applying for the Margin of Preference shall submit documentary evidence as required.

4.2. The applicable margins of preference and their application methodology are as follows:

Categories of Bidders	Margin of Preference	Documentary evidence to be submitted	CRITERIA
Manufacturer	2%	-Certificate of registration from a registering authority -Declaration by the bidder that the manufactured goods meet the local content as determined in Annexure 6 as per the cost structure for Value Added Calculation in Annexure 1, and	“manufacturer” means a person or a company that is involved in the physical or chemical transformation or materials or components into new products whether or not – (a) the transformation is through work; (i) Performed by a power-driven machine or by hand; or

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		as certified by an Accountant.	(ii) Done in a home or factory; or (iii) The new products are sold on a wholesale or retail basis.
Micro, Small and Medium Enterprise	1%	-SME registration certificate -Declaration indicating the percentage of Namibian MSME ownership	A bidder who is a MSME, means an enterprise that has a valid micro, small and medium enterprise certificate issued by the Ministry responsible for trade, whose minimum equity is 51 % owned by Namibians.
Women owned Enterprise	1%	-IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificate -declaration indicating the percentage of Namibian female ownership	A bidder who is a woman or whose minimum equity is 51% owned by Namibian women.
Youth-owned enterprise	2%	-IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificate -declaration indicating the percentage of Namibian youth ownership	A bidder who is a youth or whose minimum equity is 51% owned by Namibian youths
Previously Disadvantaged Person owned enterprise	2%	-IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificates -declaration indicating the percentage of Namibian PDPs ownership	A bidder who is a PDP or whose minimum equity is 51% owned by Namibian PDPs.
Suppliers providing environmental protection	1%	-declaration and proof that the bidder meets the requirements set out in the bidding document	A bidder that promotes the protection of the environment, maintain ecosystems and sustainable use of natural resources as specified by the public entity in the bidding document.
Suppliers providing employment to Namibian	1%	-declaration that the bidder employs 50% or more Namibian citizens	A bidder who employs 50% or more Namibian citizens. Submit employees' Social Security certificates
TOTAL	10%		

Formula to calculate margins of preference:

$$A = \frac{MP \times BP}{100}$$

in which formula -

- (a) "A" represents the amount to be determined.
- (b) "MP" represents the total percentage of all margins of preferences granted in respect of the bid; and
- (c) "BP" represents the bid price.

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5. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

6. Notification of Award and Debriefing

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within 7 days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

*[Complete this form with all the requested details and submit it as the first page of your quotation with the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected***

Quotation addressed to:	Namibia Water Corporation Ltd (NamWater)
Procurement Reference Number:	W/RFQ/NW-009/2027
Subject matter of Procurement:	Renovation and Painting of Swakopmund Base Station Operations Buildings in the Namib Area

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to disqualification on the grounds mentioned in the BDS]

The validity period of our Quotation is _____ days *[insert number of days]* from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within _____ *[insert number]* days from date of issue of Purchase Order/ Letter of Acceptance.

Works will be completed within _____ *[insert number]* days from date of issue of Purchase Order/ Letter of acceptance.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./E-mail	

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Appendix to Quotation Letter

BID SECURING DECLARATION
(Section 45 of Act)
(Regulation 37(1) (b) and 37(5))

Date: *[Day / month / year]*

Procurement Ref No.:

To:*[insert complete name of Public Entity and address]*.....

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or**
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
[insert signature of person whose name and capacity are shown]

Capacity of:
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____
[insert date of signing]

Corporate Seal (where appropriate)
[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

****delete if not applicable / appropriate***

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Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Initials.....

Procurement Reference No.:.....

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I[insert full name], owner/representative

of[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

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SECTION III: STATEMENT OF REQUIREMENTS

SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

PROJECT SPECIFICATIONS

SCOPE

This Project Specifications is set out in two portions.

PORTION 1 contains a general description of the project, site circumstances, the facilities available and required on site, aspects requiring specific attention, requirements to be met by the Contractor, etc.

PORTION 2 contains variations and additions to the applicable standardized specifications and the particular specifications that are applicable to the contract.

STATUS

Portion 2 of the Project Specifications supplements the Standardized Specifications and both Portion's 1 and 2 form an integral part of the contract.

Should any requirements of the Project Specifications conflict with any requirement of the standardized specifications listed in Clause PS 18 of Portion 1, the requirements of the Project Specifications shall prevail.

In case of discrepancy or conflict between the various specifications and drawings, the order of preference shall be as follows:-

1. Tender Drawings
2. Particular Specifications
3. The variations and additions to the Standardized Specifications
4. Standardized Specifications

PROJECT SPECIFICATIONS

PORTION 1:

THE WORKS

The works are as follows:

Painting and Renovation of Swakopmund Base Station Operations Buildings in the Namib Area

No Partial award will be considered for this Request for Quotation.

PS 1 GENERAL DESCRIPTION OF THE WORK

Namibia Water Corporation Ltd. (NamWater) is responsible for bulk water supply to municipalities and other institutions such as the mining industry within Namibia. NamWater currently supplies a number of various bulk consumers located within the Central Coastal Namib Area with potable water including the treatment of such water.

These works entails the Renovation and Painting of all the Operational Buildings and Garages for this Area Offices.

DESCRIPTION OF SITE AND ACCESS

PS 2.1 Site Location

The Existing Swakopmund Base Station is situated just outside Swakopmund on the B2 road, with the turn off to the site at the Cosdef circle as you enter Swakopmund to the left.

The co-ordinates are as follows:

22 40' 15.1"S

14 34' 15.1"E

The buildings are situated at the entrance to the Swakopmund Base Station.

PS 2.2 DETAILED DESCRIPTION OF PROJECT

2.2.1. Civil Works: Main Operations Building

Painting and Renovation of Building.

1. Strip all old paint and fill cracks for inside and outside of the Building.
2. Remove all relevant fittings for stripping and repainting. Fittings to be kept safe for re-installation.
3. Clean each area of stripped paint and filler before painting.
4. Paint each room as per requirements and per paint specification and colour.
5. Paint all wooden Frames and doors as per requirement and per paint specification and colour.
6. Paint all skirting inside the building as per paint specification and colour.

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7. Paint inside and outside area as per specification and colour.

2.2.2 Civil Works: Control Building

Painting and Renovation of Control building

1. Strip all old paint and fill cracks for inside and outside of the Building.
2. Remove all relevant fittings for stripping and repainting. Fittings to be kept safe for re-installation.
3. Clean each area of stripped paint of filler before painting.
4. Paint each room as per requirements and per paint specification and colour.
5. Paint all wooden Frames and doors as per requirement and per paint specification and colour.
6. Paint all skirting inside the building as per paint specification and colour.
7. Paint inside and outside area as per specification and colour.

Important Notice: Work in the Control Room Building will have to be coordinated due to the Control Room being fully operational 24/7, with no downtime at all. Thus, work will have to be done around the Operations of the Control Room.

2.2.3 Civil Works: Vehicle garages

Painting and Renovation of Vehicle garage building

1. Strip all old paint and fill cracks for inside and outside of the Building.
2. Remove all relevant fittings for stripping and repainting. Fittings to be kept safe for re-installation.
3. Clean each area of stripped paint of filler before painting.
4. Paint each garage as per requirements and per paint specification and colour.
5. Paint all wooden Frames and doors as per requirement and per paint specification and colour.
6. Paint inside and outside area as per specification and colour.

2.2.4 Civil Works: Guard House Building

Painting and Renovation of Guard House building

1. Strip all old paint and fill cracks for inside and outside of the Building.
2. Remove all relevant fittings for stripping and repainting. Fittings to be kept safe for re-installation.
3. Clean each area of stripped paint of filler before painting.
4. Paint each room as per requirements per paint specification and colour.
5. Paint all wooden Frames and doors as per requirement per paint specification and colour.
6. Paint all skirting inside the building as per paint specification and colour.
7. Paint inside and outside area as per specification and colour.

2.2.5 Civil Works: Swakopmund Municipal water meter Building

Painting and Renovation of Water meter building

1. Strip all old paint and fill cracks for inside and outside of the Building.
2. No removal of fittings allowed in this building. Paintwork will be done with fittings in place.
3. Clean each area of stripped paint of filler before painting.
4. Paint room as per requirements per paint specification and colour.
5. Paint all wooden Frames and doors as per requirement per paint specification and colour.
6. Paint inside and outside area as per specification and colour.

PS 3 INSPECTIONS

NamWater will inspect the works during the construction phase weekly to ascertain the work quality of the works. The onus thus rest with the Contractor to ensure that all items purchased and sourced are to specifications before delivery is made to NamWater. Payment will only be made if all the works are completed and to specifications.

PS 4 CONSTRUCTION PROGRAMME

The **Time for Completion of the works** shall be three (3) **calendar months** from commencement date, which shall include the builders' holiday and all public holidays. The Commencement Date will be 28 days after the Contractor receives the Letter of Acceptance.

PS 5 DRAWING LIST.

There are no combined drawings for any of these buildings. Thus were there are no actual drawings, sketch plans are provided.

Drawing No.	Description
14024	Extension to Base pump station.
15/7/1/6/5 – 68	Swakopmund Base Office Building

PS 7 APPLICABLE STANDARD AND PARTICULAR SPECIFICATIONS

Although not bound in or issued with this Document the following Standard Specifications shall apply for the purposes of this contract.

SABS 1200 A	:	General
SABS 1200 A A	:	General (small works)
SANS 10400	:	National Building Regulations
SANS 2001	:	Standards for Construction works
SANS 12944	:	Painting Specifications
SANS 681	:	Painting under coat specifications
SANS 1416	:	Plaster and Primer Specifications.

PORTION 2:**AMENDMENTS TO THE STANDARDISED PROJECT SPECIFICATIONS****PSC SITE CLEARANCE****PSC 3 MATERIALS****PSC 3.1 Disposal of Material**

Material obtained from clearing and grubbing shall remain the property of the Client and shall be disposed of in a manner approved by him. Irrespective of any arrangement reached with the Client, the Site shall be left in a condition that meets with the approval of the Engineer and no material shall be disposed of on the Site.

PSC 5 CONSTRUCTION**PSC 5.1 Areas to be cleared and grubbed**

Only the minimum area required shall be cleared and grubbed and the Contractor shall take care not to unnecessarily damage natural vegetation.

PSC 8 MEASUREMENT AND PAYMENT**PSC 8.2 Scheduled Items****PSC 8.2.5 Take Down Existing Fences**

Add the following to paragraph 8.2.5

“The rate will also cover the cost of reinstating the fence to it’s original condition to the satisfaction of the Engineer including the cost of any material so required.”

PSGA CONCRETE (Small works)**PSGA 3 MATERIAL****PSGA 3.2 Cement**

Only mixtures of Ordinary Portland Cement (OPC) compliant with the requirements of SABS 471 and Pulverised Fly Ash (PFA) shall be used for concrete in this Contract. The fly-ash cement thus obtained by blending of the OPC and Pulverised Fly Ash (PFA) shall comply with the requirements of SABS 1491 Part II of 1989. No other types of cement (e.g. Rapid Hardening Cement, Portland Blastfurnace Cement or Slagment) may be used without the prior approval by the Engineer

Initials.....

All concrete works shall be constructed using a 75:25 Ordinary Portland Cement: PFA blend.

If aggregates to be used in this contract are alkali-reactive, the OPC used on this Contract shall not have an alkali content ($\text{Na}_2\text{O} + 0,658 \text{ K}_2\text{O}$) which exceeds 0,6% by mass of the cement. For the cement used in conjunction with the selected additional aggregates the alkali content per cubic metre of concrete shall not exceed 2,2 kg. The Contractor shall submit the necessary test results to prove the above.

The Concrete mix must be determined by means of a proper mix design by an accredited laboratory and must be approved by the Engineer.

PF BUILDING CONSTRUCTION

PF 1 SCOPE

PSF 1.1 This Specification covers the construction of brick walls including foundations, plastering, doors, floors, painting and all other aspects required to complete this work in accordance with the specifications and details given on the drawings.

PF 2 INTERPRETATIONS

PSF 2.1 SUPPSORTING SPECIFICATIONS

Where this specification is required for a project, the following specifications shall, inter alia. form part of the contract document:-

- (a) Project Specifications;
- (b) SABS 1200 AH;
- (c) SABS 1200 C;
- (d) SABS 1200 D or SABS DA, as applicable;

and in addition the following specifications may be required for the project:-

- (i) SABS 1200 G or SABS 1200 GA, as applicable.

PF 2.2 APPLICATION

Interpretations of and variations to this specification are set out in Portion 2 of the Project Specification which precedes this specification in a contract document.

PF 2.3 DEFINITIONS

For the purpose of this specification the definitions and abbreviations given in the applicable specifications listed in 2.1 (b), (c) and (d) and (i) shall apply.

PF 3 MATERIALS

PF 3.1 Materials used in the construction of the works shall generally comply with the relevant standard specifications. In particular, the following standard specifications shall apply:-

SABS 987:	Cement Bricks
SABS 471:	Portland Cement
SABS 1083:	Aggregate from Natural Sources
SABS 634:	Emulsion Paints for Exterior Use
SABS 1129:	Steel Door Frames
SABS 545:	Wooden flush Doors
SABS 678:	Primers for Wood
SABS 681:	Undercoats for Paints
SABS 630:	Decorative High Gloss Enamel Paints
SABS 920:	Steel Bars for Concrete Reinforcement

PF 4 PLANT

Not applicable to this specification.

PF 5 CONSTRUCTION

PF 5.1 FOUNDATIONS

PF 5.1.1 Excavations

All excavations and other earthworks shall be carried out in accordance with the requirements of SABS 1200 DA and the project specifications.

PF 5.1.2 Concrete for Foundations

All concrete work shall comply with the requirements of SABS 1200 GA and the project specifications.

PF 5.2 WALLS

PF 5.2.1 Brickwork

PF 5.2.1.1 General

All brickwork shall be executed in standard cement bricks which shall comply with the requirements of SABS 987 for class S7 bricks. Bricks shall be laid in English bond. Door frames shall be built in as the brickwork progresses.

PF 5.2.1.2 Mortar

Initials.....

Class B mortar, which contains no lime, shall be used throughout. The preparation of the mortar shall be such that all mixed mortar is used within one hour after mixing. Mortar, which shows signs of beginning to harden, shall not be used and must be discarded.

PF 5.2.1.3 Reinforcement

Unless shown otherwise on the drawings or ordered by the Employer's Representative each fifth layer of bricks in all walls shall be reinforced with a layer of 3 mm standard welded mesh brick reinforcement. Adequate overlap of such reinforcements shall be provided where joints in reinforcement occur and in all corners.

PF 5.2.1.4 Damp proof Course

Damp proof materials and other packing required at construction joints, at the base of wall or under concrete slabs shall comply with the requirements shown on the drawings.

PF 5.2.2 Plaster

Before any plastering of walls and brickwork commences the surfaces thereof shall be thoroughly brushed and washed with water. Thereafter plastering can commence and the completed plaster thickness shall lie between 12 mm and 20 mm. Final finishing of the plaster shall be by means of a steel trowel to give a smooth surface free of ridges and holes and scratch marks. Plaster shall consist of one part cement, four parts sand and 10 percent lime which has previously been mixed with the dry sand. All materials shall comply with the requirements of the following SABS:

Cement	SABS 471
Sand	SABS 1083
Lime	SABS 523

PF 5.2.3 Doors and Door Frames

The size of doors shall be as shown on the drawings. Steel doors shall conform to the requirements of SABS 727 where applicable.

Steel door frames shall be a welded unit fabricated from 1,25 mm thick pressed steel conforming to the requirements of CKS 79. Wall anchors shall conform to the requirements of SABS 727.

Wooden doors shall conform to the requirements of SABS 545 and CKS 153 as applicable.

PF 5.3 FLOOR

PF 5.3.1 Preparation

Approved hardcore material 100 mm thick shall be placed on a levelled surface and compacted to at least 93 % of Mod AASHTO Maximum Dry Density before any surface beds are cast.

PF 5.3.2 Surface Beds

Minimum 100 mm thick concrete shall be cast on previously approved compacted hardcore and shall receive steel float finish to levels indicated on the drawings. Concrete shall comply with the requirements of SABS 1200 GA and Clause PSGA-4 of the project specifications.

PF 5.3.3 Waterproofing

The surface beds shall be underlain by 250 micron black PVC membrane conforming to the requirements of SABS 952 class C. A lap of 300 mm shall be provided at joints. Care shall be taken that the membrane is not punctured during the construction process.

PF 5.4 PAINTING

PF 5.4.1 General

All painting shall be carried out in accordance with manufacturer's instructions or recommendations. All surfaces shall be clean and correctly prepared before painting commences. All exposed surfaces and exposed steel surfaces, including those surfaces that are hidden or are inaccessible after installation, shall be painted and in the latter case all painting shall be completed before installation. All paint shall bear the SABS mark. The colors of the paint shall be as shown on the drawings or as directed by the Employer's Representative.

PF 5.4.2 Plastered Walls

An emulsion primer shall be applied followed by two coats of emulsion paint. All emulsion paints shall conform to the requirements of SABS 634, "Emulsion Paints for Exterior Use".

PF 5.4.3 Timberwork

After the timberwork has been thoroughly sanded where required and cleaned an approved knot and surface sealant shall be applied. Thereafter a primer in accordance with SABS 678 type 111 shall be applied. This shall be followed by an undercoat in accordance with SABS 681 type 11 and a final coat of high gloss enamel conforming to SABS 630.

PF 6 TOLERANCES

PF 6.1 Permissible Deviations

The permissible deviations for foundations and elements or components above the foundations shall be as listed in Clause 6.4 of SABS 1200 GA and shall be as follows:-

Foundations	Degree of Accuracy III
Elements above foundation	Degree of Accuracy II

PF 7 TESTING

Not applicable to this specification.

PF 8 MEASUREMENT AND PAYMENT

PF 8.1 BASIC PRINCIPLES

For re-measurable contracts all work shall be measured as set out hereunder and as specified in the Schedule of Quantities and payment will be made in accordance with the tender price per unit of the particular item.

PF 8.2 COMPUTATION OF QUANTITIES

PF 8.2.1 Excavations shall be measured in accordance with the requirements of Clause 8.3.1 of SABS 1200 DA.

PF 8.2.2 Brickwork shall be measured by the square meter constructed in a particular width and shall include for Damp proof course, for air bricks if specified and for the type of finish specified on the drawings or in the project specification.

PF 8.2.3 Concrete foundations and surface beds shall be measured in accordance with the requirements of Clause 8 of SABS 1200 GA.

PF 8.2.4 Waterproofing under the surface beds shall be measured by the square meter laid.

PF 8.2.5 Doors shall be measured by the number and shall include for setting and building in door frames and painting in accordance with the requirements shown on the drawings.

PF 8.3 SCHEDULED ITEMS

PF 8.3.1 Brick walls including Damp proof course, air bricks and surface finish including painting as specified on the drawings in the following widths:-

- | | | |
|-----|--------|----------------------|
| (a) | 115 mm | Unit: m ² |
| (b) | 230 mm | Unit: m ² |

PF 8.3.2 Waterproofing under surface beds as specified Unit: m²

PF 8.3.3 Supply and building of precast concrete lintels for various walls thickness and for specified lengths Unit: No

PF 8.3.4 Supply and building in of door frames and hanging of doors including painting all as specified on the drawings Unit: No

The schedule of quantities shall distinguish between different door heights and width and for different wall thicknesses.

PF 9 APPLICABLE STANDARDS

Reference is made to the latest issues of the following standards:-

SABS 471	:	Portland Cement
SABS 523	:	Limes for use in Buildings
SABS 545	:	Wooden Flush Doors
SABS 630	:	Decorative High Gloss Enamel Paints
SABS 634	:	Emulsion Paints for Exterior Use
SABS 678	:	Primers for Wood
SABS 679	:	Zinc Chromate Primer
SABS 681	:	Undercoats for Paints

PJ CLEANING AND FINISHING

PJ 1 SCOPE

PJ 1.1

This Section covers the final finishing and cleaning up of the Works and Site, and the disposal of excess material at places approved by the Engineer. Final finishing and cleaning will be done strictly according to the specifications stipulated in the EMP

This Section does not cover the disposal of unsuitable excavated material, the finishing of quarries or borrow pits, the finishing of any backfill, the cleaning and finishing of concrete and other finishes described elsewhere in the specification or for which separate payment clauses exist.

PJ 2 INTERPRETATIONS

Not applicable to this specification

PJ 3 MATERIALS

Not applicable to this specification.

Initials.....

PJ 4 PLANT

Not applicable to this specification.

PJ 5 CONSTRUCTION**PJ 5.1 Precautions****PJ 5.1.1 Safety**

The requirements of Subclause 5.1.1 of SABS 1200 D or SABS 1200 DA (as applicable) shall apply.

PJ 5.2 Methods and Procedures**PJ 5.2.1 General**

After completion of the work which is to be executed under this Contract, the Works and the Site shall be finally and neatly cleaned and finished off by means of suitable machines and equipment and hand labour where required until a neat and clean appearance is obtained. The Contractor shall ensure that completed and approved work is not damaged during the cleaning up operations. If any part is damaged it shall immediately be rectified to comply with the required specification for the particular part of the Works. Camping Sites shall be neatly cleaned and all rubbish shall be disposed at places approved by the Engineer.

PJ 5.2.2 Cleaning

Loose stones, felled trees, roots and all other rubbish on fill or on the sides of streams shall be removed to give the site a neat appearance. Storm water drains shall be cleaned of debris, soil, silt and other material.

Concrete floor panels from temporary buildings and any excess concrete dumped on the site shall be broken up and disposed of in areas approved by the Engineer and covered over to the satisfaction of the Engineer.

PJ 5.2.3 Finishing

Permanent access roads required for future use by the Employer and other permanent roads in the general works area shall be graded so as to remove all corrugations and all imperfections made good in such a way that the specified shape is maintained and the surface is not loosened. Dragging, pushing or scraping waste material along across these roads will not be permitted.

Care shall be taken not to damage culvert headwalls and drains when doing this work. All cutting, fills and drains shall be trimmed and finished to the original lines and grades or as required by the Engineer. All intersecting slopes shall be neatly rounded. Excess debris or other waste material adjacent to culverts and drainage structures shall be removed and trimmed as directed by the Engineer.

PJ 6 TOLERANCES

PJ 6.1 After the completion of cleaning and finishing as described in this specification, all work shall be within the tolerances required by the relevant specification for each portion of the work.

PJ 7 TESTING

Not applicable to this specification.

PJ 8 MEASUREMENT AND PAYMENT

PJ 8.1 Cleaning and Finishing
sum

Unit: Lump

Payment shall be a lump sum to provide for all expenses in connection with this work. The tendered lump sum shall be a fixed amount and shall not be subject to any variation as far as quantity is concerned.

PAINTSCHEDULE

NAMWATER PAINT CODE	
ALL NEO PAINTS	
DESCRIPTION	COLOR
<i>Buildings</i>	
Pump Station	
Inside walls	Pale Grey 104 PVA grade 1
Inside ceiling	Acrylic White
Outside walls	Pearl Grey 12 PVA grade 1
Foundations	Aircraft Grey 21 PVA grade 1
Window cills	Crimson 20 enamel
Doors/Steel	Pearl Grey 12/Crimson 20 enamel (600mm:200mm) (keep ratio 3:1)
Doors/Wood	Pearl Grey 12/Crimson 20 enamel (600mm:200mm) (keep ratio 3:1)
Doors/Wood	Varnish for wooden doors (If specified)
Inside Floor (No Tiles)	Grey floor paint (when painted)
Door frames (steel)	Crimson 20 enamel
Roof members/beams (steel)	Aircraft Grey enamel no 21
Crane rails (steel)	Canary Yellow enamel no 3
Window frames (steel)	Varnish for window ooden doors (If specified)
Window frames (steel)	White enamel high gloss
Louvres (wood)	Linseed oil
<i>Pipes</i>	
Air Pipes	Sky Blue
All pipes (Above ground level excluding Valves, Motors and Pumps)	Altec Aircraft Grey
Booster Pumps	As delivered. No painting

1. After Sales Services

An authorised sales agent capable of replacing the offered items during the guarantee period must be located in Namibia. The sales agent must be able to replace failed offered items to NamWater Head office within 30 working days of receipt of request for such items.

The bidder must provide a warranty of minimum 12 months on performance and mechanical wear from the day of delivery as a commitment on quality of offered items.

Initials.....

SECTION IV: PRICED ACTIVITY SCHEDULE

Procurement Reference Number: W/RFQ/NW-009/2027

[Complete the unit and total prices for each item listed below. Authorise the prices quoted in the signature block below.]

The quantities shown below are approximate and not subject to re-measurement for payment purposes.

Item No	Brief Description of Works	Quantity	Unit of Measure	Unit Price (N\$)	Total Price (N\$)
A*	B*	C*	D*	E	F
Swakopmund Base Building Renovation and Painting					
Section 1: Preliminary and General					
1.	Site establishment	1	Sum		
2.	Supervision during Contract	1	Sum		
3	Removal of Site Establishment	1	Sum		
	Other Please add				
Section 2: Lot 1: Civil Works Main Building					
2.1 Renovation of Main Building Outside					
4	Removal of damaged concrete or bricks.	10	m ²		
5	Renovation of affected areas via concrete or brick repair work	10	m ²		
6	Removal of damaged gutters	40	m		
7	Renovation/Replacement of gutters	40	m		
8	Removal of damaged fascia board	80	m		
9	Renovation/Replacement of fascia boards	80	m		
10	Renovation of wooden window sills	18	No.		
11	Remove wooden covers of old Aircon Units	1	No.		
12	Renovation of double wooden entrance door	1	No.		

Initials.....

2.2 Renovation of Main Building Inside					
13.	Removal of all peeled paint in every room	40	m ²		
14	Removal of fixtures and safe keeping and re-install	9	each		
15	Renovation of wooden windows frame inside	18	No.		
16	Prepare internal doors for painting as per specified paint schedule	9	No.		
17.	Prepare each room inside for first paint coat	9	No.		
18.	Prepare wooden window frames for painting.	18	No.		
2.3 Painting of Main Building outside					
19.	Painting of outside of Main Building	135	m ²		
20.	Painting of edging of Main Building outside	55	m ²		
21.	Painting of Facia board outside.	20	m ²		
2.4 Painting of Main Building inside					
22.	Painting of Room 1 inside of Main Building	47	m ²		
23.	Painting of Room 2 inside of Main Building	48	m ²		
24.	Painting of Room 3 inside of Main Building	48	m ²		
25.	Painting of Room 4 inside of Main Building	47	m ²		
26.	Painting of Room 5 inside of Main Building	30	m ²		
27.	Painting of Room 6 inside of Main Building	47	m ²		
28.	Painting of Room 7 inside of Main Building	28	m ²		
29.	Painting of Room 8 inside of Main Building	47	m ²		
30.	Painting of Room 9 inside of Main Building	36	m ²		
31.	Painting of Room 9 inside of Main Building	80	m ²		
Section 3: Lot 2: Civil Works Control Building					
3.1 Renovation of Control Building Outside					
32.	Removal of damaged concrete or bricks.	3	m ²		

Initials.....

33.	Renovation of affected areas via concrete or brick repair work	3	m ²		
34.	Renovation of wooden window sills	10	No.		
35.	Remove wooden covers of old Aircon Units	2	No.		
3.2 Renovation of Control Building Inside					
36.	Removal of all peeled paint in every room	10	m ²		
37.	Removal of fixtures and safe keeping and re-install	8	each		
38.	Renovation of wooden windows frame inside	10	No.		
39.	Prepare internal doors for painting as per specified design	13	No.		
40.	Prepare each room inside for painting	8	No.		
41.	Prepare wooden window frames for painting.	13	No.		
3.3 Painting of Control Building outside					
42.	Painting of outside of Control Building	180	m ²		
43.	Painting of edging of Control Building outside	25	m ²		
44.	Painting of Facia board outside for Control Building.	12	m ²		
3.4 Painting of Main Building inside					
45.	Painting of Room 1 inside of Control Building	34	m ²		
46.	Painting of Room 2 inside of Control Building	32	m ²		
47.	Painting of Room 3 inside of Control Building	19	m ²		
48.	Painting of Room 4 inside of Control Building	30	m ²		
49.	Painting of Room 5 inside of Control Building	35	m ²		
50.	Painting of Room 6 inside of Control Building	42	m ²		
51.	Painting of Room 7 inside of Control Building	60	m ²		
52.	Painting of Room 8 inside of Control Building	68	m ²		
53.	Painting of Room 9 inside of Control Building	66	m ²		

Initials.....

54.	Painting of Room 10 inside of Control Building	44	m ²		
55.	Painting of Room 11 inside of Control Building	50	m ²		
56.	Painting of Room 12 inside of Control Building	43	m ²		
Section 4: Lot 3: Civil Works Garages					
4.1 Renovation of Garage Building Outside					
57.	Removal of damaged concrete or bricks.	10	m ²		
58.	Renovation of affected areas via concrete or brick repair work	10	m ²		
59.	Renovation of wooden Garage Doors	10	No.		
4.2 Renovation of Garage Building Inside					
60.	Removal of all peeled paint in every Garage	10	m ²		
61.	Removal of fixtures and safe keeping and re-install	8	each		
62.	Renovation of wooden Garage Doors and Frames	8	No.		
63.	Prepare Doors for painting as per specified design, double doors	8	No.		
64.	Prepare each Garage inside for painting.	8	No.		
65.	Prepare wooden Garage door frames for painting.	8	No.		
4.3 Painting of Garage Building outside					
66.	Painting of outside of Garage Building	210	m ²		
67.	Painting of edging of Garage Building outside	30	m ²		
4.4 Painting of Garage Building inside					
67.	Painting of Garages Building	260	m ²		
68.	Painting of Garage doors as per specified design, double doors	130	m ²		
Section 5: Lot 4: Guard Building					
5.1 Renovation of Guard Building Outside					
69.	Removal of damaged concrete or bricks.	1	m ²		
70.	Renovation of affected areas via concrete or brick repair	1	m ²		

Initials.....

	work				
71.	Renovation of wooden doors	3	No.		
5.2 Renovation of Guard Building Inside					
72.	Removal of all peeled paint in every room	5	m ²		
73.	Removal of fixture and safe keeping and re-install	3	each		
74.	Prepare internal doors for painting as per specified paint schedule	3	No.		
75.	Prepare each room inside for painting.	4	No.		
5.3 Painting of Guard Building outside					
76.	Painting of outside of Guard Building	52	m ²		
77.	Painting of edging of Guard Building outside	5	m ²		
78.	Painting of Facia board outside.	3	m ²		
5.4 Painting of Garage Building inside					
79.	Painting of Room 1 inside of Guard Building	26	m ²		
80.	Painting of Room 2 inside of Guard Building	22	m ²		
81.	Painting of Room 3 inside of Guard Building	28	m ²		
82.	Painting of Room 4 inside of Guard Building	30	m ²		
Section 6: Lot 5: Swakopmund water meter Building					
5.1 Renovation of Swakopmund water meter Outside					
83.	Removal of damaged concrete or bricks.	1	m ²		
84.	Renovation of affected areas via concrete or brick repair work	1	m ²		
85.	Renovation of wooden doors	3	No.		
5.2 Renovation of Swakopmund water meter Inside					
86.	Removal of all peeled paint in Building room	5	m ²		
87.	Prepare room inside for painting	1	No.		
5.3 Painting of Swakopmund water meter outside					
88.	Painting of outside of Meter Building	85	m ²		

Initials.....

89.	Painting of edging of Meter Building outside	5	m ²		
5.4 Painting of Swakopmund water meter inside					
90.	Painting of Room inside of Meter Building	75	m ²		
91.	Painting of Room floor inside of Meter Building	21	m ²		
				Subtotal	
				10% contingencies	
Enter 0% VAT rate if VAT exempt.				VAT @ %	
				Total	

*Columns A to D to be completed as applicable by the Public Entity

*Columns A to D to be completed as applicable by the Public Entity

Priced Activity Schedule Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:	Company		

Initials.....

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: W/RFQ/NW-009/2027

[Bidders should complete columns C and D with the specifications and performance of the Works offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specifications required. Attach detailed technical literature if required. Authorise the specifications offered in the signature block below]

Item No	Specifications and Performance Required	Compliance of Specifications and Performance Offered	Details of Non-Compliance/ Deviation (if applicable)
A*	B*	C	D
1 -3	PSC – Site Clearance Section III, Pg 4		
4-16	PSGA – Concrete (small works), Section III, Pg 4 PSF – Building Construction Section III, Pg 5		
All items	PJ- Cleaning and Finishing Section III, Pg 10		
12, 12 & 17	NamWater Paint Schedule Section III, Pg 12		

* Columns A and B to be completed by Public Entity.

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

Initials.....

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. W/RFQ-GCC) available on the website of Namibia Water Corporation Ltd (www.namwater.com.na) except where modified by the Special Conditions below

SECTION VIII SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: **W/RFQ/NW-009/2027**

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract.

GCC Clause Reference	Special Conditions
Employer GCC 1.1(r)	Namibia Water Corporation Ltd (NamWater)
Intended Completion Date GCC	The intended completion date is: 4 months
Project Manager GCC 1.1(y)	The Project Manager is: BU Coastal Maintenance
Site GCC 1.1(aa)	The Site is located at the NamWater, Swakopmund Base Station
Start Date GCC 1.1(dd)	The Start Date shall be: one month after the PO is issued
The Works GCC 1.1(hh)	The Works consist of: Painting and Renovation of Swakopmund Base Station Operations Buildings in the Namib Area
Interpretation GCC 2.2	The project will be completed in the following sections: <ol style="list-style-type: none"> 1. The Renovation and Painting of the Main Building as per Specifications 2. The Renovation and Painting of the Control Building as per Specifications. 3. The Renovation and Painting of the Garage Buildings as per Specifications. 4. The Renovation and Painting of the Guard House Building as per Specifications.

Initials.....

GCC Clause Reference	Special Conditions
Interpretation GCC2.3	The following additional documents shall form part of the contract: Contractor supporting documentation
Language and Law GCC 3.1	The language of the contract is English The law that applies to the Contract is the law of Namibia.
Project Manager's Decisions 4.1	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.
Delegation GCC 5.1	The Project Manager may delegate his/her duties.
Notices GCC 6	Any notice shall be sent to the following addresses: For the Employer, the address shall be as given on the page 2 of this Bidding Document and the contact name shall be Swakopmund Base Operational Buildings Renovation and Painting Pg. 2 _____ For the Contractor, the address shall be as given on the first page of the Purchase Order/Letter of Acceptance and the contact name shall be _____
Insurance GCC 13.1	Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be: (a) for the Works, Plant and Materials: (for the full amount of the works including removal of debris, professional fee etc...) (b) for loss or damage to Equipment: (for the replacement value of the equipment that the contractor intends to use on site until the taking over by the Employer. (c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract for an amount representing the value of the properties that are exposed to the action of the contractor in the execution of the works. It will extend to the property of the Procuring Entity as well). (d) for personal injury or death:

Initials.....

GCC Clause Reference	Special Conditions
	<p>(i) of the Contractor's employees:[The Contractor shall take an adequate insurance cover for its employees for any claim arising in the execution of the works].</p> <p>(ii) of other people: [This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives].</p> <p>(e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable.</p> <p>The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at sole expense of the contractor.</p>
Site Date GCC 14.1	The site Data shall be: Swakopmund Base Buildings
Possession of the Site GCC 20.1	The Site Possession Date shall be: 2 weeks upon acceptance of the contract
Procedure for Disputes GCC 24	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
Program GCC 25.1	The Contractor shall submit for approval a Program for the Works within 14 days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
GCC 25.3	Program updates shall be required.
Defects Liability Period GCC 33.1	The Defects Liability Period is: 365 days
Payment Certificates GCC 39.7	Payment shall be made as per the progress of works, with payment for materials on site".
Payments GCC 40	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: <p>(a) the payment certificate; and</p>

GCC Clause Reference	Special Conditions
	(b) a certificate of Completion of the Works.
Adverse weather Conditions GCC 41.1 (l)	Adverse rainfall during rainy season exceeding average rainfall for area
Price Adjustment GCC 44.	The Contract is not subject to price adjustment.
Retention GCC 45.	(ii) 10% of the amount shall be retained from any payment. Half of the retention money will be released after formal taking over of the Works and the remaining shall be released after the Defect Liability Period subject to the Contractor making good all defects.*
Liquidated Damages GCC 46.1	The liquidated damages for the whole of the Works are 1/14% of Contract price per calendar days. The maximum amount of liquidated damages for the whole of the Works is 10% of the Contract amount.
Bonus GCC 47.1	The rate for the Bonus per calendar day is: N/A
Advance Payment GCC 48.1	(i) No advance payment shall be made
Performance Security GCC 49.1	(i) No Performance Security is required
GCC 56.1	"As built" drawings or operating and maintenance manuals are required.
GCC 59.1	The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is: 20%

SCHEDULE 2

QUOTATION CHECKLIST SCHEDULE

Procurement Reference No.: W/RFQ/NW-009/2027

Description	Attached	Not Attached
Quotation letter		
Priced Activity Schedules		
Specification and Compliance Sheet		
Bid Securing Declaration		
Valid company Registration Certificate Copy from Ministry of Trade and Industry		
Original valid good standing Tax Certificate from Inland Revenue or a valid certified copy of an original certified by the Namibian Police of good standing Tax Certificate		
Original valid good Standing Certificate from Social Security Commission or a valid certified copy of an original certified by the Namibian Police of good standing Tax Certificate		
Valid Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;		
Company Profile (detail of experience, references, business address and insight to activities)		
Has the bidder submitted at least three (3) reference letters and or completion certificates for experience in works of an equivalent nature and volume performed in the last 5 years.		
Has the bidder submitted comprehensive CV's of the Key employees allocated to this particular project (CV with certified Qualifications). Key personnel are: Civil/Electrical Foreman, Site Agent, Carpenter/Bricklayer/Painter with at least 3 years' experience).		

Disclaimer: The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.

Initials.....